

SCHEDULE "A"

A-1  
 DEPARTMENT: CORPORATE SERVICES  
 DIVISION: REVENUE AND TAXATION  
 UPDATED: SEPT 1, 2016

FEE TITLE		FEE 2016	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
Collection Letter	To prepare and mail/email a collection letter for invoices (all or part of) outstanding for greater than 90 days.	\$ 60.00	\$ -	<b>Remove</b>	We currently do not charge this and want to send letters for collection
Collection Agency Fee	Cost associated with the recovery of collection agency expenses.	ACTUAL	ACTUAL	<b>No Change</b>	
Invoice/Bill Reprint	To prepare and mail/email an ADDITIONAL A/R invoice. The Town sends one original invoice to the customer.	\$ 30.00	\$ -	<b>Remove</b>	We currently do not charge this and want to send invoice/bill reprint for collection
Receipt Reprint	Available for all receivables except taxes. To prepare and mail/email a copy of an original receipt.	\$ 15.00	\$ -	<b>Remove</b>	Interferes with good customer service.
Service Charge - Interest	Interest charged monthly on all invoice amounts outstanding after the due date.	1.50%	1.50%	<b>No Change</b>	
Service Charge - Minimum Fee	Minimum Fee charged monthly per invoice, on all amounts outstanding after the due date.	\$ 2.00	\$ 2.00	<b>No Change</b>	
Statement of Account	Fee to prepare and mail/email an ADDITIONAL statement of account. The Town sends out A/R statements on the first of every month at no additional cost to the customer.	\$ 15.00	\$ -	<b>Remove</b>	If sending an extra statement results in earlier payment, we should encourage this.
Returned Item (cheque or EFT)	Fee to administer a returned item for all Town receivables.	\$ 40.00	\$ 40.00	<b>No Change</b>	
<b>TAX</b>					
Account Transfer or Refund	Fee charged to customer account when a request has been made to either transfer a payment from one account to another or to refund a payment when the customer has paid the wrong account in error.	\$ 35.00	\$ 35.00	<b>No Change</b>	

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Additions to the Roll	Fee charged to the affected property tax account when a request is received from other government agencies, in accordance with legislation, to add an amount to the collectors roll. OR if a request is received from another Town department to add an amount to the collectors roll in accordance with legislation, this fee is added directly to the affected property tax account.	\$ 50.00	\$ 50.00	No Change	
Arrears Notice Fee	Fee charged to customer account when sending out arrears notice. Arrears notices are sent to property owners who are in arrears greater than \$20.00. This fee is in addition to interest and penalty that may be levied in accordance with legislation.	\$ 15.00	\$ 15.00	No Change	
Change or Cancel Postdated Cheque on file	Fee charged to customer when a request has been made to change the transaction date or cancel a postdated cheque held manually on file.	\$ 25.00	\$ -	Remove	Minimal number of these requests.
Letter/Statement Confirming Assessment Records	Preparation of a letter or statement confirming that we have searched our assessment roll books to verify the assessed persons and or assessment amounts, for a specific period of time. This is usually required for legal or financial matters. Time to search such records will continue to be a separate charge in addition to the letter/statement.	\$ 60.00	\$ 60.00	No Change	
Mortgage Listing	Per Tax Account Fee: Comprise mortgage account listing and send to financial institution at each billing period. Includes administering of additions and deletions upon receipt of installment payment. A/R Invoice is mailed with mortgage listing.	\$ 10.00	\$ 10.00	No Change	

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Statement of Account - SUMMARY	The issuance of a statement summarizing the taxes levied and outstanding. This statement is not a statement issued by the Treasurer under section 352 of the Municipal Act, S.O. 2001, c.25.	\$ 15.00	\$ -	Remove	Interferes with good customer service.
Statement of Account - DETAIL	Issued IN ADDITION TO a statement of account summary as outlined above at a PER PAGE RATE	\$ 5.00	\$ -	Remove	
Tax Bill Reprint	To prepare a copy of a tax bill that has already been issued.	\$ 35.00	\$ 35.00	No Change	
Tax Certificates	The issuance of a tax certificate, by the Treasurer itemizing all moneys owed against a property.	\$ 65.00	\$ 65.00	No Change	
Tax Certificates (Immediate Response)	This is where a tax certificate is required to be processed within one business day from request and includes the cost to fax or email the certificate. If the lawyer requests a verbal ASAP with the certificate to follow, the Immediate Response Fee applies.	\$ 130.00	\$ 130.00	No Change	
<b>TAX SALE</b>					
Final Demand Letter	Treasury Department fee to determine properties 3 years or more in arrears; account analysis; send out Final Demand letters and follow-up with customers.	\$ 150.00	\$ 150.00	No Change	
Farm Debt Preliminary Research Fee	Treasury Department fee to prepare unpaid Final Demand properties for Farm Debt Notice and Tax Sale; review account status; review and copy assessment roll, tax roll, municipal connect; prepare mapping; compile all related collection notes and correspondence; correspond with Tax Sale Specialist and follow-up with customers.	\$ 195.00	\$ 200.00	Increase	As per 2%
Set Up Files and Prepare for Tax Registration	Fee to have Tax Sale Specialist set up file and prepare for tax registration. THIRD PARTY EXPENSE.	\$ 400.00	\$ 400.00	No Change	Third Party Expense

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Tax Registration	Prepare and register tax arrears certificate on title. Fee includes preparing and registering a cancellation certificate, if required. THIRD PARTY EXPENSE. Additional fees may apply for extremely complex searches, in which case the actual cost will be charged to the property tax account.	\$ 375.00	\$ 375.00	<b>No Change</b>	<b>Third Party Expense</b>
Farm Debt Notices	Per Addressee: Mailing of notices under the Farm Debt Mediation Act. THIRD PARTY EXPENSE.	\$ 50.00	\$ 50.00	<b>No Change</b>	<b>Third Party Expense</b>
Bankruptcy Act Notices	Per Addressee: Mailing of notices under the Bankruptcy Act. THIRD PARTY EXPENSE.	\$ 50.00	\$ 50.00	<b>No Change</b>	<b>Third Party Expense</b>
Execution Search	Sheriff's Certificates per Name. THIRD PARTY EXPENSE.	\$ 20.00	\$ 20.00	<b>No Change</b>	<b>Third Party Expense</b>
Copies of Executions	Copies of EACH Writ of Seizure and Sale. THIRD PARTY EXPENSE.	\$ 20.00	\$ 20.00	<b>No Change</b>	<b>Third Party Expense</b>
Corporate Searches	Fee per Corporate Search. THIRD PARTY EXPENSE.	\$ 50.00	\$ 50.00	<b>No Change</b>	<b>Third Party Expense</b>
First Notices	Per Addressee: Mailing of First Notices. THIRD PARTY EXPENSE.	\$ 20.00	\$ 20.00	<b>No Change</b>	<b>Third Party Expense</b>
	Per USA Addressee: Mailing of First Notices. THIRD PARTY EXPENSE.	\$ 30.00	\$ 30.00	<b>No Change</b>	<b>Third Party Expense</b>
Final Notice Preparation	Includes updating the title search before sending of notices. THIRD PARTY EXPENSE.	\$ 175.00	\$ 175.00	<b>No Change</b>	<b>Third Party Expense</b>
Final Notice	Per Addressee: Mailing of Final Notices. THIRD PARTY EXPENSE.	\$ 20.00	\$ 20.00	<b>No Change</b>	<b>Third Party Expense</b>
	Per USA Addressee: Mailing of First Notices. THIRD PARTY EXPENSE.	\$ 30.00	\$ 30.00	<b>No Change</b>	<b>Third Party Expense</b>
Tax Sale	Fee includes preparation; file review; administration of sale by Tax Sale Specialist. THIRD PARTY EXPENSE.	\$ 700.00	\$ 700.00	<b>No Change</b>	<b>Third Party Expense</b>

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Development Services Department Fee	Development Services Department fee to prepare information to be included in tender packages; mapping, zoning, building, septic, etc.	\$ 140.00	\$ 145.00	<b>Increase</b>	<b>As per 2%</b>
Site Visit	Development Services Department fee to site visit of property prior to sale or as may be required.	\$ 85.00	\$ 90.00	<b>Increase</b>	<b>As per 2%</b>
Treasury Department Fee	Treasury Department fee to prepare tax/assessment information; review file; determine cancellation price; coordinate information with other departments and with Tax Sale Specialist in order to prepare tender packages and advertising.	\$ 220.00	\$ 220.00	<b>No Change</b>	
Notices - Payment into Court	Send statement (Form 5) to interested parties by registered mail after payment into court has been made. THIRD PARTY EXPENSE.	\$ 20.00	\$ 20.00	<b>No Change</b>	<b>Third Party Expense</b>
	Per USA Addressee: Mailing of First Notices. THIRD PARTY EXPENSE.	\$ 30.00	\$ 30.00	<b>No Change</b>	<b>Third Party Expense</b>
Advertising	May include, but not limited to: Ontario Gazette, Local News Paper (Town Page), Town Website, OntarioTaxSales.ca etc. THIRD PARTY EXPENSE.	ACTUAL	ACTUAL	<b>No Change</b>	
Auctioneer's Fees	If required. THIRD PARTY EXPENSE.	ACTUAL	ACTUAL	<b>No Change</b>	
Extension Agreement	Treasury Department fee includes preparation of the by-law, agreement, and report to Council.	\$ 220.00	\$ 230.00	<b>Increase</b>	<b>As per 2%</b>
Default Notice - Extension Agreement	Per Addressee: Treasury Department fee to prepare and mail Registered Notice to interested parties regarding default in accordance with terms of the extension agreement. **Registered Mail Fee Extra**	\$ 55.00	\$ 55.00	<b>No Change</b>	

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Tender Packages	Treasury Department Fee to provide and copy tender packages including tender form and tender envelope. All of this information will be provided free of charge if downloaded from the Town website. **Postage or Courier costs are extra**	\$ 60.00	\$ 60.00	No Change	

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SCHEDULE "B"

B-1  
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FEE TITLE	DESCRIPTION OF FEE	FEE 2016	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
Condominium / Subdivision Agreements	An agreement between the Town and a landowner / developer intended to fulfill a condition of Draft Condo or Subdivision Approval. DISBURSEMENTS ARE IN ADDITION TO THE APPLICATION FEE.	\$ 1,905.00	\$ 1,945.00	<b>Increase</b>	As per 2%
Condominium / Subdivision Draft Approval Extension Requests	Fee charged for the Town's comments on a request to the District for an extension to Draft Condominium or Subdivision Approvals.	\$ 630.00	\$ 645.00	<b>Increase</b>	As per 2%
Consent Agreements	An agreement between the Town and a landowner intended to fulfill a condition of consent (severance). DISBURSEMENTS ARE IN ADDITION TO THE APPLICATION FEE.	\$ 315.00	\$ 325.00	<b>Increase</b>	As per 2%
Consent Applications	An application to divide (sever) or reconfigure property.	\$ 940.00	\$ 1,100.00	<b>Increase</b>	Modification based on fee comparison with surrounding municipalities. Fee represents middle of the range.
Consent Application: After Initial Application, Per Additional Grantee	Applicable fee for the granting of additional Rights-of-Way across the same Right-of-Way on one property.	\$ 195.00	\$ 200.00	<b>Increase</b>	As per 2%
Copy - Zoning By-law	A copy of the Zoning By-law (Rate per Each: Text & Schedules).	\$ 130.00	\$ 130.00	<b>No Change</b>	
Copy - Zoning By-law Annual Subscription Service	A copy of Zoning By-law (initial year).	\$ 130.00	\$ -	<b>Remove</b>	No longer relevant given online alternatives
	Regular Updates - Rate per annum.	\$ 65.00	\$ -	<b>Remove</b>	No longer relevant given online alternatives
Copy - Official Plan	A copy of the approved Gravenhurst OP.				
	Text:	\$ 125.00	\$ 125.00	<b>No Change</b>	
	Maps:	\$ 185.00	\$ 185.00	<b>No Change</b>	
Deeming By-law (as a lone applicant with a distinct application)	An application to deem a property not to be subject to subdivision control.	\$ 505.00	\$ 515.00	<b>Increase</b>	As per 2%

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Deeming By-law (as a lone applicant with another concurrent application type)	As above.	\$ 415.00	\$ 420.00	<b>Increase</b>	<b>As per 2%</b>
Deeming By-law (as a group applicant of five or more)	As above.	\$ 885.00	\$ 905.00	<b>Increase</b>	<b>As per 2%</b>
Deeming By-law (as a group applicant of less than five)	As above.				
	Per Applicant fee:	\$ 385.00	\$ 390.00	<b>Increase</b>	<b>As per 2%</b>
	Maximum Fee for the Group	\$ 835.00	\$ 855.00	<b>Increase</b>	<b>As per 2%</b>
Digital Reference Plans for Plans of Condominium & Subdivisions & Consents	Fee to offset the cost of maintaining the Town's digital map base. RATE IS PER NEW LOT CREATED.	\$ 45.00	\$ 45.00	<b>No Change</b>	
License of Occupation Application	An application seeking the approval of the Town to use a portion of municipally owned lands through a license.				
	Individual Application Fee.	\$ 630.00	\$ 800.00	<b>Increase</b>	<b>Modification based on fee comparison with surrounding municipalities. Fee still represents the low end of the range but aligns with time spent on the application.</b>
	Group Application Fee per each additional application (Individual application fee still applies).	\$ 310.00	\$ 315.00	<b>Increase</b>	<b>As per 2%</b>
	License Fee 10 years - Structural Encroachments.	\$ 1,230.00	\$ 1,255.00	<b>Increase</b>	<b>As per 2%</b>
	License Fee 10 years - Driveway Encroachments.	\$ 10.00	\$ -	<b>Remove</b>	<b>Inconsequential and believed that the work is covered through the application fee.</b>
Licenses of Occupation Renewal - Application Fee	Same Owner and no conditions changed from previous License of Occupation.	\$ 130.00	\$ 300.00	<b>Increase</b>	<b>Better reflects the time spend to review the previous License and determine its applicability to todays standards.</b>

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FEE TITLE	DESCRIPTION OF FEE	FEE 2016	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
License of Occupation Temporary - Application Fee	As above, however, only used prior to the completion of an application for road allowance or shore road allowance closure. Fee includes mapping, correspondence, drafting license and notice to internal departments.	\$ 255.00	\$ 260.00	<b>Increase</b>	<b>As per 2%</b>
Minor Variance Application	An application to vary the regulations of a particular zone applicable to the R-1 and R-2 zones and existing single detached dwellings in any other zone (applicable to low and medium density proposals only.)	\$ 630.00	\$ 645.00	<b>Increase</b>	<b>As per 2%</b>
Minor Variance Application	An application, submitted in conjunction with a consent application, to vary the regulations of a particular zone applicable to the R-1 and R-2 zones and existing single detached dwellings in any other zone (applicable to low density proposals only.)	\$ 1,340.00	\$ 1,500.00	<b>Increase</b>	<b>Acknowledging the increase to the consent application fee.</b>
Minor Variance Application	An application to vary the regulations of a particular zone applicable to the business, commercial, industrial, institutional and medium/high-density residential zones.	\$ 820.00	\$ 840.00	<b>Increase</b>	<b>As per 2%</b>
Minor Variance Application	An application, submitted in conjunction with a consent application, to vary the regulations of a particular zone applicable to the business, commercial, industrial, institutional and high-density residential zones.	\$ 1,530.00	\$ 1,700.00	<b>Increase</b>	<b>Acknowledging the increase to the consent application fee.</b>

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Official Plan Amendment Application "MAJOR"	An application to change Gravenhurst Official Plan policy or redesignate lands for large development proposals (more than one lot or for major policy changes). DISBURSEMENTS ARE IN ADDITION TO THE APPLICATION FEE (i.e. legal fees, peer review fees etc.)	\$ 2,080.00	\$ 4,000.00	Increase	Based on a comparison with surrounding municipalities and an acknowledgment of what is typically a more complex approval process (ie. staff time consuming)
Official Plan Amendment Application "MINOR"	An application to change Gravenhurst Official Plan policy or redesignate lands for large development proposals (only one lot only or for minor policy changes). DISBURSEMENTS ARE IN ADDITION TO THE APPLICATION FEE (i.e. legal fees, peer review fees etc.)	\$ 1,040.00	\$ 1,800.00	Increase	Based on a comparison with surrounding municipalities and an acknowledgment of what is typically a more complex approval process (ie. staff time consuming)
Original Shore Road Allowance Closure Applications	An application to close a portion of an unopened Original Shore Road Allowance.	\$ 630.00	\$ 850.00	Increase	Based on a comparison with surrounding municipalities and assessment of cost to process the application.
	Solicitor's fee, Solicitor's disbursements, and survey costs are in addition to the application fee.	Actual cost			
	<b>LAKE MUSKOKA:</b> Rate per foot of shoreline is in addition to the above referenced application fee and noted disbursements. RATE IS PER RUNNING FOOT OF SHORELINE.	\$ 75.00	\$ 75.00	No Change	
	<b>ALL OTHER LAKES:</b> Rate per foot of shoreline is in addition to the above referenced application fee and noted disbursements. RATE IS PER RUNNING FOOT OF SHORELINE.	\$ 55.00	\$ 55.00	No Change	
Part Lot Control By-laws	An application to divide a property that is subject to subdivision control.	\$ 885.00	\$ 905.00	Increase	As per 2%

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Peer Review for Official Plan Amendment	Cost recovery.	Cost Recovery		<b>Remove</b>	We would retain a quote and have the full fee paid in all peer review circumstances.
	Deposit to be paid up front.	\$ 2,380.00		<b>Remove</b>	We would retain a quote and have the full fee paid in all peer review circumstances.
Public Notice Re-circulation	Re-Circulation only.	\$ 255.00	\$ 300.00	<b>Increase</b>	<b>Acknowledging the increase in postage costs and anticipation of wider circulation ranges.</b>
Refund of Application Fee	If only file has been opened – (25% processed). Disbursements incurred must be paid in addition to the fee.	\$ 70.00	\$ 70.00	<b>No Change</b>	
	If processed up to circulation of App. Or 50% of application processed. Disbursements incurred must be paid in addition to the fee.	\$ 130.00	\$ 130.00	<b>No Change</b>	
	If circulation completed or 75% of application processed.	No Refund			
Release Agreement	A request made to release a registered agreement pertaining to a property.	\$ 255.00	\$ 300.00	<b>Increase</b>	<b>Increase based on increases in legal fees.</b>
Site Alteration Permit	An application made for exemption to the Site Alteration By-law.	\$ 305.00	\$ 310.00	<b>Increase</b>	<b>As per 2%</b>
Site Plan Approval (Commercial/Industrial/Institutional/Multi-Residential Uses)	An application to seek approval for a proposed development and related site works.	\$ 1,040.00	\$ 1,500.00	<b>Increase</b>	<b>Modification based on fee comparison with surrounding municipalities and increased legal fees. Fee represents the low end of the range with phasing towards a more competitive fee.</b>
Private Public Meeting Fee	Where the Town is requested to circulate for a public meeting for a private entity (e.g. telecommunication tower proposal).	\$ 255.00	\$ 260.00	<b>Increase</b>	<b>As per 2%</b>

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Site Plan Approval (Single Detached Dwellings)	An application to seek approval for a proposed development and related site works.	\$ 670.00	\$ 800.00	<b>Increase</b>	<b>Modification based on fee comparison with surrounding municipalities and increased legal fees. Fee represents the low end of the range with phasing towards a more competitive fee.</b>
Site Plan Agreement Amendment (Commercial/Industrial/Institutional/Multi-Residential Uses)	An application to amend an existing Site Plan Agreement.	\$ 565.00	\$ 575.00	<b>Increase</b>	<b>As per 2%</b>
Site Plan Agreement Amendment-Residential (Single Detached Dwellings)	As above.	\$ 465.00	\$ 475.00	<b>Increase</b>	<b>As per 2%</b>
Site Plan Agreement Amendment - Sketch Only	A request to amend or update a site plan that does not require a formal amendment to the registered site plan, or agreement.	\$ 105.00	\$ 105.00	<b>No Change</b>	
Site Plan Agreement Compliance Letter	A request to confirm compliance with a site plan agreement.	\$ 155.00	\$ 155.00	<b>No Change</b>	
Surplus Lands - Application Fee		\$ 630.00	\$ 800.00	<b>Increase</b>	<b>Modification based on fee comparison with surrounding municipalities and increased legal fees. Fee represents the low end of the range.</b>
Telecommunication and Renewable Energy Facility (Council Approval)	A request made for Council endorsement of a telecommunication or renewable energy project.	\$ 1,000.00	\$ 1,000.00	<b>No Change</b>	
Telecommunication and Renewable Energy Facility (Staff Approval)	A request made for Staff endorsement of a telecommunication or renewable energy project.	\$ 300.00	\$ 310.00	<b>Increase</b>	<b>As per 2%</b>
Tree Cutting Permit	An application made for exemption to the Tree Preservation By-law.	\$ 305.00	\$ 310.00	<b>Increase</b>	<b>As per 2%</b>

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Unopened Road Allowance Closure Applications	An application to close a portion of an Unopened Road Allowance.	\$ 630.00	\$ 800.00	<b>Increase</b>	<b>Modification based on fee comparison with surrounding municipalities. Fee represents the low end of the range.</b>
	Solicitor's fee, Solicitor's disbursements, appraisal costs, and survey costs are in addition to the application fee.	Actual Cost			
	Rate per square metre of property conveyed is in addition to the above referenced application fee and noted disbursements. RATE IS PER SQUARE METRE.	\$ 15.00	\$ 15.00	<b>No Change</b>	
Zoning Amendment Application	An application to change a zone or the regulations applicable to the zones of zoning By-law for low density residential proposals.	\$ 880.00	\$ 1,000.00	<b>Increase</b>	<b>Modification based on fee comparison with surrounding municipalities. Fee represents the low end of the range.</b>
Zoning Amendment Application	An application, submitted in conjunction with a consent application, to change a zone or the regulations applicable to the zones of zoning By-law for low density residential proposals.	\$ 1,530.00	\$ 1,800.00	<b>Increase</b>	<b>Acknowledging the increase to consent and zoning fees and the only efficiencies are a site visit and joint circulation.</b>
	<b>** This fee is applicable only to concurrent applications dealt with by a Committee of Adjustment.</b>		\$ -	<b>Remove</b>	<b>Remove. Committee of Adjustment cannot consider zoning by-law amendments. Could be relocated under concurrent consent and minor variance fees but is a bit redundant.</b>
Zoning Amendment Application	An application to change a zone or the regulations applicable to the zones of zoning By-law for business, commercial, industrial and medium/high density residential proposals.	\$ 1,250.00	\$ 1,500.00	<b>Increase</b>	<b>Modification based on fee comparison with surrounding municipalities. Fee represents the low end of the range.</b>

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Zoning Amendment Application	An application, submitted in conjunction with a consent application, to change a zone or the regulations applicable to the zones of zoning By-law for business, commercial, industrial and medium/high density residential proposals.	\$ 1,900.00	\$ 2,300.00	<b>Increase</b>	<b>Acknowledging the increase to consent and zoning fees and the only efficiencies are a site visit and joint circulation.</b>
	<b>** This fee is applicable only to concurrent applications dealt with by a Committee of Adjustment.</b>		\$ -	<b>Remove</b>	<b>Remove. Committee of Adjustment cannot consider zoning by-law amendments. Could be relocated under concurrent consent and minor variance fees but is a bit redundant.</b>
Zoning Amendment - "Holding" Symbol Removal	An application to remove the "Holding" symbol from the zone applicable to a property.	\$ 315.00	\$ 400.00	<b>Increase</b>	<b>Modification based on fee comparison with surrounding municipalities. Fee represents the middle of the range.</b>
Zoning Compliance Letters	A letter commenting on OP, zoning, and building permit related issues.	\$ 130.00	\$ 130.00	<b>No Change</b>	
Zoning Compliance Letters (Immediate Response)	As above, except response is required within a time period equivalent to one business day.	\$ 255.00	\$ 260.00	<b>Increase</b>	<b>As per 2%</b>
Zoning Compliance Letters (Secondary Response)	Same as a Zoning Compliance Letter, except a second response was required to answer a second set of questions related to the initial request.	\$ 70.00	\$ 70.00	<b>No Change</b>	
Zoning Confirmations - Assessment Appeal (Building Permit Availability Letters)	OP and Zoning confirmation only.	\$ 70.00	\$ 70.00	<b>No Change</b>	
Zoning Confirmations - Motor Vehicle Dealer Licensing	OP and Zoning confirmation only.	\$ 70.00	\$ 70.00	<b>No Change</b>	
Zoning Confirmations - Real Estate Agent / Appraiser	OP and Zoning confirmation only.	\$ 70.00	\$ 70.00	<b>No Change</b>	
Council Special Consideration Fee	Per hour fee to reimburse costs for unforeseen information or approval requests	\$ 50.00	\$ 50.00	<b>No Change</b>	

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION

SCHEDULE "B"

B-1  
 DEPARTMENT: DEVELOPMENT SERVICES  
 DIVISION: PLANNING  
 UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE	FEE 2016	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
Subdivision/Condominium Review Fee	Fee to comment on a Subdivision or Condominium application circulated from the District of Muskoka	\$ 1,000.00	\$ 1,250.00	<b>Increase</b>	<b>Modification based on fee comparison with surrounding municipalities. Fee represents middle of the range.</b>

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION

**SCHEDULE "B"**

**B-2**  
**DEPARTMENT: DEVELOPMENT SERVICES**  
**DIVISION: BUILDING**  
**UPDATED: SEPTEMBER 1, 2016**

<b>FEE TITLE</b>	<b>DESCRIPTION OF FEE</b>	<b>FEE 2016</b>	<b>PROPOSED FEE Jan 1, 2017</b>	<b>CHANGES</b>	<b>EXPLANATION</b>
Residential Finished Floor Area including plumbing, HVAC & pier foundation	Such as dwellings, apartments, sleeping cabin, living rooms, bedroom, kitchen, three season sunroom, attached garage.	Charge per square foot.	\$ 1.45	\$ 1.45	<b>No Change</b>
Residential Unfinished Basement Floor Area	Basement or crawl space including foundation insulation.	Charge per square foot.	\$ 0.30	\$ 0.30	<b>No Change</b>
Residential Finished Basement Floor Area includes plumbing, HVAC	Basement or crawl space including foundation insulation.	Charged on a per square foot basis.	\$ 0.55	\$ 0.55	<b>No Change</b>
Decks and Docks	Includes floating docks greater than 300 ft <sup>2</sup> gross area.	Charge per square foot.	\$ 0.55	\$ 0.55	<b>No Change</b>
Floating Docks	Floating docks less than 300 ft <sup>2</sup> gross area.		\$ 110.00	\$ 110.00	<b>No Change</b>
Accessory building	Detached garage, boathouse, storage building, coverall, gazebo, storage shed & farm buildings.	Charge per square foot.	\$ 0.75	\$ 0.75	<b>No Change</b>
Over-the-Counter -Includes Change of Use	Generally issued for permits not requiring zoning analysis, plans review, etc... minor repairs and/or alterations & change of use.	Minimum charge as identified.	\$200 + \$11/\$1000 of const. value	\$200 + \$11/\$1000 of const. value	<b>No Change</b>
Plan change or additional	Further plans review due to altering, adding or changing of plans.	Charge per page.	\$ 55.00	\$ 55.00	<b>No Change</b>
Fireplace, furnace, stove and chimney	Solid fuel burning appliance.		\$ 110.00	\$ 110.00	<b>No Change</b>
Completion Permit	Construction started prior to a building permit issued.	Double the permit fee or \$150.00 whichever is greater.	\$ 150.00	\$ 150.00	<b>No Change</b>
Conditional Permit Fee	As permitted by the OBC.		\$ 335.00	\$ 335.00	<b>No Change</b>

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION



SCHEDULE "B"

B-2  
 DEPARTMENT: DEVELOPMENT SERVICES  
 DIVISION: BUILDING  
 UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE	FEE 2016	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION	
Water and/or Sewer Permit	Connection to municipal services.	\$ 110.00	\$ 110.00	No Change		
Minimum Permit fee unless otherwise noted		\$ 110.00	\$ 200.00	Increase	Proposed increase as a result of comparison with other similar/surrounding municipalities.	
Building Permit Fee Not Otherwise Covered	Construction value includes materials and labour.	Charge per \$1,000 of construction value.	\$ 11.25	\$ 11.25	No Change	
Septic System	Install complete new sewage system.	\$ 450.00	\$ 450.00	No Change		
Septic System Upgrade or Repair	Bring a septic sewage system into code compliance ( <b>bed only</b> ).	\$ 300.00	\$ 300.00	No Change		
Septic System Upgrade	Bring a sewage system into code compliance ( <b>tank only</b> ).	\$ 200.00	\$ 200.00	No Change		
Septic - Greywater Class 2	Sewage of domestic origin derived from fixtures other than sanitary units.	\$ 175.00	\$ 200.00	Increase	Proposed increase as a result of comparison with other similar/surrounding municipalities.	
Septic-Cesspool Class 3	Sewage system that receives only the contents of a Class 1 system or effluent from a Class 1 system for disposal (eg. composting toilet).	\$ 175.00	\$ 175.00	No Change		
Septic-Holding Tank Class 5	A tank designed to totally retain all sanitary sewage discharged into it & requiring periodic emptying.	\$ 450.00	\$ 450.00	No Change		
Septic Lot Suitability	Inspect and provide a septic sewage system report for a vacant parcel of land.	\$ 200.00	\$ 200.00	No Change		
Sewage System Inspection & Report for a Plan of Subdivision or Severence	Inspect and provide a septic sewage system report (to include all of the severed and retained lots).	Charge is based on per proposed lot.	\$ 110.00	\$ 150.00	Increase	Proposed increase as a result of comparison with other similar/surrounding municipalities.
Sewage System Repair	Increase runs or repair runs.	\$ 175.00	\$ 200.00	Increase	Proposed increase as a result of comparison with other similar/surrounding municipalities.	

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION

SCHEDULE "B"

B-2  
 DEPARTMENT: DEVELOPMENT SERVICES  
 DIVISION: BUILDING  
 UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE	FEE 2016	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
Sewage System Report	Sewage System status report usually requested by Real-Estate and Legal firms.	\$ 80.00	\$ 80.00	No Change	
Commercial/Industrial	Such as retail store, factory, storage building, repair garage.	Charge per \$1,000 of construction value or part	\$ 11.25	\$ 11.25	No Change
Demolition Permit Part 3	Demolition that requires a professional engineer.	\$ 300.00	\$ 300.00	No Change	
Demolition Permit Part 9	Demolition that does not require a professional engineer.	\$ 110.00	\$ 110.00	No Change	
Non-Defined Inspection	Liquor licence, etc.	\$ 110.00	\$ 110.00	No Change	
Designated Structures	Designated structures as per the Ontario Building Code may include, retaining wall, pedestrian bridge appurtenant to a building, crane runway, exterior storage tank not regulated by the Technical Standards and Safety Act, 2000, signs, solar collector, wind turbine generator, dish antenna, communication tower, outdoor pool that has a water depth greater than 3.5 m at any point, public pool, and a public spa.	Charge per \$1,000 of construction value or part thereof, Minimum \$200.00.	\$ 11.25	\$ 11.25	No Change
Special Inspection	Building permits more than 3 years old where there have been no inspections for at least a year. Bill sent to owner if no action in response to letter by December 31 of that year.	\$ 175.00	\$ 175.00	No Change	
Re-Inspection not covered in permit fee	Example - Inspection called for to find building is locked and no-one at site.	Charge per inspection.	\$ 110.00	\$ 110.00	No Change

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION

**SCHEDULE "B"**

**B-2**  
**DEPARTMENT: DEVELOPMENT SERVICES**  
**DIVISION: BUILDING**  
**UPDATED: SEPTEMBER 1, 2016**

<b>FEE TITLE</b>	<b>DESCRIPTION OF FEE</b>	<b>FEE 2016</b>	<b>PROPOSED FEE Jan 1, 2017</b>	<b>CHANGES</b>	<b>EXPLANATION</b>
Tents and Temporary Buildings	To erect tents, temporary greenhouses and other similar structures for special events.	\$ 110.00	\$ 110.00	<b>No Change</b>	
Transfer of Permit	Transfer a building permit from the holder it was issued too to another holder.	\$ 110.00	\$ 110.00	<b>No Change</b>	
Delayed Demolition Agreement	Delayed demolition of existing dwelling while a new dwelling is under construction.	Administration Fee: (non-refundable).	\$ 585.00	\$ 585.00	<b>No Change</b>
		Plus: performance fee which is refundable on completion of agreement conditions.	\$ 16,000.00	\$ 16,000.00	<b>No Change</b>
Building Permit - Refundable Deposit - Residential	Refundable if the permit is closed within 3 years - Based on Construction Value	Construction Value \$50,000 - \$149,999	\$ 1,500.00	\$ 1,500.00	<b>No Change</b>
		Construction Value \$150,000 - \$299,999	\$ 2,000.00	\$ 2,000.00	<b>No Change</b>
		Construction Value Over \$300,000	\$ 2,500.00	\$ 2,500.00	<b>No Change</b>
Building Permit - Refundable Deposit - Commercial, Industrial, Institutional	Refundable if the permit is closed within 3 years - Based on Construction Value	Construction Value \$50,000 - \$149,999	\$ 1,500.00	\$ 1,500.00	<b>No Change</b>
		Construction Value \$150,000 - \$299,999	\$ 2,000.00	\$ 2,000.00	<b>No Change</b>

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION

SCHEDULE "B"

B-2  
 DEPARTMENT: DEVELOPMENT SERVICES  
 DIVISION: BUILDING  
 UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE	FEE 2016		PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
		Construction Value Over \$300,000	\$ 5,000.00	\$ 5,000.00	<b>No Change</b>	

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION

**SCHEDULE "B"**

**B-3**  
**DEPARTMENT: DEVELOPMENT SERVICES**  
**DIVISION: BY-LAW ENFORCEMENT**  
**UPDATED: SEPTEMBER 1, 2016**

FEE TITLE	DESCRIPTION OF FEE	FEE
<b>Not Subject to Annual Fee Increase</b>		
DOG LICENSING (By-law 87-183 as amended March 16, 2010 by By-law 2010-25)	Female Dog	Per Dog Rate \$ 25.00
	Female Dog - Spayed	Per Dog Rate \$ 15.00
	Kennel License	\$ 75.00
	Male Dog	Per Dog Rate \$ 25.00
	Male Dog - Neutered	Per Dog Rate \$ 15.00
	Replacement Fee - Dog Tag	Per Dog Tag \$ 0.25
	Senior (dog owner 65 or over)	Per Dog Rate \$ 20.00
	Service Dog (Guide for the disabled; Police Force)	No Charge \$ -
Firing Range - Municipal Letter of Support	Municipal letter requesting support for private firing range. Property has to be reviewed in regards to zoning and comments received. Site must be visited by staff and photographs taken. A report, resolution and a recommendation to committee written by staff. A letter from the municipality mailed to the applicant advising of the results.	\$ 300.00
Noise Exemption Request	Requests for Exemptions to the Noise Control By-law require advertising in the local paper for two consecutive weeks to provide for public input. Staff time is required to receive comments and prepare report for Committee.	\$ 150.00

**\* No Change Proposed for 2017**

SCHEDULE "C"

C-1

DEPARTMENT: FIRE and EMERGENCY SERVICES

DIVISION: ADMINISTRATION

UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE	RATE	FEE 2016	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
Burning Control By-law	When fire department apparatus responds as a result of a violation of the provisions of the Burning Control By-law. Property owner invoiced.	per hour, per truck (or current MTO rate) plus attending firefighter wages.	\$ 450.00	\$450.00 per hour, per truck (or current MTO rate) plus attending firefighter wages.	No Change	MTO rate for apparatus negotiated on a Provincial basis
Requested Inspections, File Search, Review of Documents/Applications	Includes requests to inspect premises for real estate transactions, licencing requirements (including day care, AGCO permits), refreshment vehicles and chip wagons (but not hot dog carts); file searches; review of documents such as AGCO "Operations Plans", propane "Risk Safety Management Plans"; and commercial fireworks inspections and/or permit processing.	per hour (1/2 hour increments, 1/2 hour minimum for inspection activities)	\$ 120.00	\$120.00 per hour (1/2 hour increments, 1/2 hour minimum for inspection activities)	No Change	
Incident Report	Staff time to search/respond to requests for information from Insurance companies and/or the public.		\$ 65.00	\$70.00	Increase	As per 2%
Materials and Services – Emergency Response/Fire Control/Fire Investigations	Cost recovery for materials, supplies, services or equipment (including personnel costs) not normally supplied by the fire department but deemed necessary for emergency response, fire control measures or for fire investigation purposes (including costs to demolish, shore up or otherwise make the premises secure and/or safe). Property owner invoiced		Cost Recovery.	Cost Recovery	No Change	

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION

**SCHEDULE "C"**

**C-1**

**DEPARTMENT: FIRE and EMERGENCY SERVICES**

**DIVISION: ADMINISTRATION**

**UPDATED: SEPTEMBER 1, 2016**

<b>FEE TITLE</b>	<b>DESCRIPTION OF FEE</b>	<b>RATE</b>	<b>FEE 2016</b>	<b>PROPOSED FEE Jan 1, 2017</b>	<b>CHANGES</b>	<b>EXPLANATION</b>
MTO/Highway Responses	Highway response for fire, rescue, hazardous materials response, emergency stand-by, debris cleanup, vehicle or scene stabilization, or other incident. This is a Province wide negotiated HOURLY rate with MTO.	per hour, per truck (or current MTO rate) plus attending firefighter wages.	\$ 450.00	\$450.00 per hour, per truck (or current MTO rate) plus attending firefighter wages.	<b>No Change</b>	<b>MTO rate for apparatus negotiated on a Provincial basis</b>
Indemnification Technology	Recovery of costs related to emergency response (including damage or loss of equipment, consumables) from insurance carriers. Limits of policy coverage reflects partial cost recovery.	\$450.00 per hour, per truck (or current MTO rate) plus attending firefighter wages. Plus any additional cost.	\$ 450.00	\$450.00 per hour, per truck (or current MTO rate) plus attending firefighter wages. Plus any additional cost	<b>No Change</b>	<b>MTO rate for apparatus negotiated on a Provincial basis</b>
Special Events Stand-By	Fee for the requested stand-by of fire apparatus to provide on-site fire protection for special events such as movie shoots, social events etc.	per hour, per truck (or current MTO rate) plus attending firefighter wages.	\$ 450.00	\$450.00 per hour, per truck (or current MTO rate) plus attending firefighter wages.	<b>No Change</b>	<b>MTO rate for apparatus negotiated on a Provincial basis</b>
Hazardous Materials Incident Response	Response to Hazardous Materials Incidents regardless of location. (includes natural gas/propane leaks, spill of fuels etc.) Property owner or carrier invoiced.	per hour, per truck (or current MTO rate) plus attending firefighter wages.	\$ 450.00	\$450.00 per hour, per truck (or current MTO rate) plus attending firefighter wages.	<b>No Change</b>	<b>MTO rate for apparatus negotiated on a Provincial basis</b>

**GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION**

SCHEDULE "C"

C-1

DEPARTMENT: FIRE and EMERGENCY SERVICES

DIVISION: ADMINISTRATION

UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE	RATE	FEE 2016	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
Fire Extinguisher Training	Cost recovery for consumables.	for up to 25 people	\$ 25.00	\$30.00	<b>Increase</b>	As per 2%
Fire Watch	Following the extinguishment of a fire, where the fire department is requested to conduct a fire watch. Property owner invoiced.	per hour, per truck (or current MTO rate) plus attending firefighter wages	\$ 450.00	\$450.00 per hour, per truck (or current MTO rate) plus attending firefighter wages.	<b>No Change</b>	MTO rate for apparatus negotiated on a Provincial basis

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION



**SCHEDULE "D"**

**D-1**  
**DEPARTMENT: INFRASTRUCTURE SERVICES**  
**DIVISION: ADMINISTRATION**  
**UPDATED: SEPTEMBER 1, 2016**

<b>FEE TITLE</b>	<b>DESCRIPTION OF FEE</b>	<b>2016 FEE</b>	<b>PROPOSED FEE Jan 1, 2017</b>	<b>CHANGES</b>	<b>EXPLANATION</b>
Development Standards Package	Hard copy of the Town of Gravenhurst Development Standards, Policies and Guidelines (including drawings and details electronically produced on CD).	\$ 65.00	None	<b>Remove</b>	<b>No longer relevant given online alternatives</b>
Entrance Permits	Permit for approval of a location of an entrance onto a Town road. (Includes \$120 refundable environmental fee)	\$ 240.00	\$ 125.00	<b>Increase</b>	<b>Split into Permit Fee of \$125.00 &amp; Refundable Enviro Fee \$125. Refund if works completed and inspected within 2 years of the date of issue to the satisfaction of the Town.</b>
Entrance Permits	Refundable Environmental Fee		\$ 125.00	<b>Increase</b>	
Official Review Letters	Administrative costs for Official responses to legal, property, maintenance and development inquires. Covers costs for research, review and response.	\$ 65.00		<b>Same</b>	
Overload/Size Permit	Permit for oversized or overload vehicles using Town roads. This is an annual fee for the permit.	\$ 315.00	\$ 320.00	<b>Increase</b>	
Overload/Size Permit	Single Use Permit for oversized or overload vehicles using Town roads.	\$ 55.00	\$ 55.00	<b>Same</b>	
Procurement Documents	Administration cost for document preparation and review.	\$ 65.00	\$ 65.00	<b>Same</b>	
Roadway Occupation Application and Permit	Hydro, District of Muskoka, Contractors - (cutting roadways) augured, bored/jacked, open cut and other. Traffic can be maintained, closed and partially closed. The Contractor is responsible for workmanship and materials placed under this approval shall be maintained and guaranteed for a period of two years from the date of completion of work or one year from completion of permanent repair, whichever is longer. Contractor is responsible for procedures, liabilities, traffic control, temporary re-instatement, permanent re-instatement, class of restoration and municipal prerogative.	\$ 125.00	\$ 125.00	<b>Same</b>	
Roadway Sign, supply/install	Supply and install charges for the erection of signs on the Towns road network. Cost is per sign.	\$ 265.00	\$ 270.00	<b>Increase</b>	

**GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION**

SCHEDULE "D"

D-2  
 DEPARTMENT: INFRASTRUCTURE SERVICES  
 DIVISION: PARKS  
 UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE	FEE	2016	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
<b>BALL DIAMONDS</b>						
All Ball Diamonds	Minor Groups.	RATE PER HOUR	\$ 10.00	\$ 10.00	No Change	
	Adult Groups.	RATE PER HOUR	\$ 15.00	\$ 15.00	No Change	
<b>BOAT SLIP LEASE</b>						
Annual Boat Slip Lease	One-season Lease Term based on a 22 foot boat slip and one motor vehicle parking space (not assigned).	MAY 15 TO OCTOBER 31	\$ 2,250.00	\$ 2,250.00	No Change	
Annual Boat Slip Lease Surcharge	Surcharge for larger boat slip per one-season lease term.	PER FOOT RATE	\$ 120.00	\$ 120.00	No Change	
5 Year Boat Slip Lease	Five-season lease term based on 22 foot boat slip and one motor vehicle parking space (not assigned).	MAY 15 TO OCTOBER 31 FOR FIVE YEARS	\$ 11,250.00	\$ 11,250.00	No Change	
5 Year Boat Slip Lease Surcharge	Surcharge for larger boat slip per five-season lease term.	PER FOOT RATE PER YEAR	\$ 105.00	\$ 105.00	No Change	
10 Year Boat Slip Lease	Ten-season lease term based on 22' foot boat slip and one motor vehicle parking space (not assigned).	MAY 15 TO OCTOBER 31 FOR TEN YEARS	\$ 22,500.00	\$ 22,500.00	No Change	
10 Year Boat Slip Lease Surcharge	Surcharge for larger boat slip per ten-season lease term.	PER FOOT RATE PER YEAR	\$ 95.00	\$ 95.00	No Change	
Deposit Fee	Lease deposit is due upon signing the Lease Agreement.	PERCENTAGE OF TOTAL RENTAL FEE	50%	50%	No Change	

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION

SCHEDULE "D"

D-2  
 DEPARTMENT: INFRASTRUCTURE SERVICES  
 DIVISION: PARKS  
 UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE	FEE	2016	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
<b>DEPOSITS &amp; LEGISLATED FEES - (Not Subject to Annual Fee Increase)</b>						
Noise Deposit	Noise deposit mandatory, paid in advance, forfeited as a result of breach of rental terms.	MANDATORY DEPOSIT (BY CERTIFIED CHEQUE OR MONEY ORDER ONLY)	\$ 140.00	\$ 140.00	No Change	
Socan Fees	SOCAN fees apply if applicable as set out by legislation.				LEGISLATED FEE	
Key Deposit	For locations where keys are required a mandatory key deposit is applicable.	MANDATORY DEPOSIT (BY CERTIFIED CHEQUE OR MONEY ORDER ONLY)	\$ 50.00	\$ 50.00	No Change	
Rental Deposit	Due upon signing Rental Permit to confirm booking. Rate based on a percentage of total rental fees. Balance due 30 days prior to event	PERCENTAGE OF TOTAL RENTAL FEE	50%	50%	No Change	
<b>MULTI-USE COURT</b>						
Youth Groups	Sports use only.	RATE PER HOUR	\$ 10.00	\$ 10.00	No Change	
Adult Groups	Sports Use & Non-Sports Use.	RATE PER HOUR	\$ 15.00	\$ 15.00	No Change	
<b>MUNICIPAL LANDINGS AND DOCKS</b>						
Clamping Fee	Fee to have vessel clamped due to violation of Dock Control By-law 09-73.	INITIAL FEE	\$ 205.00	\$ 210.00	Increase	As per 2%
		DAILY FEE	\$ 40.00	\$ 40.00	No Change	

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION

SCHEDULE "D"

D-2  
 DEPARTMENT: INFRASTRUCTURE SERVICES  
 DIVISION: PARKS  
 UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE	FEE	2016	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
Docks for Special Event Muskoka Wharf	Reserving docks within Muskoka Wharf in conjunction with permit issued for a Special Event. Prohibits public from using the docks during a Special Event.	Dock B: NE-closes to Sunset Grill. RATE PER DAY	\$ 125.00	\$ 125.00	No Change	
	At no time will an event reserve all of the public docking, i.e. one dock will be available for public use during Special Event.	Dock C: Centre-front of Boston Pizza. RATE PER DAY	\$ 95.00	\$ 95.00	No Change	
Boat Launch Ramp Fee - Commercial Barge Operators	Monthly Rental.	RATE PER MONTH	\$ 240.00	\$ 245.00	Increase	As per 2%
	Yearly Rental.	ANNUAL RATE	\$ 595.00	\$ 610.00	Increase	As per 2%
<b>MUSKOKA WHARF CENTRAL SQUARE</b>						
Special Events Rental	Rental of Central Square including Feature Gazebo for Event. For use by Special Events or Community Groups.	RATE PER DAY	\$ 245.00	\$ 250.00	Increase	As per 2%
		RATE PER HALF DAY (up to 6 hours)	\$ 125.00	\$ 130.00	Increase	As per 2%
		RATE PER HOUR	\$ 45.00	\$ 45.00	No Change	
<b>MUSKOKA WHARF ENTIRE SITE</b>						
Special Events Rental	Entire site rental for Special Event, including Central Square, Feature Gazebo, Multi-Use Court, Lions Pavilion (including kitchen), Soccer Field, Sports Pavilion (including Servery).	RATE PER DAY	\$ 1,230.00	\$ 1,255.00	Increase	As per 2%
		RATE PER HALF DAY (up to 6 hours)	\$ 610.00	\$ 625.00	Increase	As per 2%
						As per 2%

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION

SCHEDULE "D"

D-2  
 DEPARTMENT: INFRASTRUCTURE SERVICES  
 DIVISION: PARKS  
 UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE	FEE	2016	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
Set-up/Take-down	Reserving space for set-up and take down.	RATE PER DAY	\$ 365.00	\$ 375.00	<b>Increase</b>	As per 2%
		RATE PER HALF DAY (up to 6 hours)	\$ 185.00	\$ 190.00	<b>Increase</b>	As per 2%
<b>MUSKOKA WHARF SPECIAL EVENTS FIELD</b>						
Full Rental	Full facility rental for special events, including Servery in Sports Pavilion, Multi-Use Court and Soccer Field. Permit holders shall not be permitted to restrict access to public washrooms.	RATE PER DAY	\$ 920.00	\$ 940.00	<b>Increase</b>	As per 2%
		RATE PER HALF DAY (up to 6 hours)	\$ 460.00	\$ 470.00	<b>Increase</b>	As per 2%
		RATE PER HOUR	\$ 90.00	\$ 90.00	<b>No Change</b>	
Set-up/Take-down	Reserving space for set-up and take down.	RATE PER DAY	\$ 245.00	\$ 250.00	<b>Increase</b>	As per 2%
		RATE PER HALF DAY (up to 6 hours)	\$ 125.00	\$ 130.00	<b>Increase</b>	As per 2%
<b>PARKS (excluding Muskoka Wharf property)</b>						
Flat Rental Fee	Reserving space within parks and trails, additional garbage cans, picnic tables, garbage pick-up and disposal.	FLAT RATE FEE	\$ 65.00	\$ 65.00	<b>No Change</b>	
Special Events where admittance to the park is restricted (fencing, gates, ticket admission, etc.)	Full park for special events	FLAT RATE FEE (Full Day)	\$ 425.00	\$ 430.00	<b>Increase</b>	As per 2%
Special Events where restrictions to enter the park are not imposed (no ticket sales, no gates, no fencing) e.g. Canada Day, Bass Masters, etc.	Full park for special events	RATE PER DAY (No half day rates apply)	\$ 265.00	\$ 270.00	<b>Increase</b>	As per 2%

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION

SCHEDULE "D"

D-2  
 DEPARTMENT: INFRASTRUCTURE SERVICES  
 DIVISION: PARKS  
 UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE	FEE	2016	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
Lions Pavilion Rental	Use of Lions Pavilion including kitchen. Permit holders shall not be permitted to restrict access to public washrooms and drinking fountain.	RATE PER DAY	\$ 365.00	\$ 375.00	<b>Increase</b>	As per 2%
		RATE PER HALF DAY (up to 6 hours)	\$ 185.00	\$ 190.00	<b>Increase</b>	As per 2%
		RATE PER HOUR based on arrival & departure	\$ 45.00	\$ 45.00	<b>No Change</b>	
<b>SOCCER FIELD</b>						
Minor Groups	Rental for sports use only.	RATE PER HOUR	\$ 10.00	\$ 10.00	<b>No Change</b>	
Adult Groups	Rental for sports use only.	RATE PER HOUR	\$ 15.00	\$ 15.00	<b>No Change</b>	

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION

**SCHEDULE "D"**

**D-3**

**(pursuant to By-law 2012-058)**

**DEPARTMENT: INFRASTRUCTURE**

**DIVISION: CEMETERY**

**UPDATED: SEPTEMBER 1, 2016**

FEE TITLE	DESCRIPTION OF FEE	FEE
<b>PLOTS - (Not Subject to Annual Fee Increase)</b>		
Columbarium Niches - 1 or 2 urns (Mickle Cemetery)	Interment Rights (Row A top)	\$ 1,700.00
	Care & Maintenance (Row A top)	\$ 300.00
	Interment Rights (Row B)	\$ 1,530.00
	Care & Maintenance (Row B)	\$ 270.00
	Interment Rights (Row C)	\$ 1,360.00
	Care & Maintenance (Row C)	\$ 240.00
	Interment Rights (Row D bottom)	\$ 1,190.00
	Care & Maintenance (Row D bottom)	\$ 210.00
Cremation & Infant Plots (Mickle, Bethel & Symington Cemeteries)	Interment Rights	\$ 150.00
	Care & Maintenance	\$ 250.00
Legion Plots (Mickle Cemetery)	Interment Rights	\$ 375.00
	Care & Maintenance	\$ 250.00
Single Plots (All Cemeteries except Barkway Pioneer & Lewisham)	Interment Rights	\$ 390.00
	Care & Maintenance	\$ 260.00
<b>INTERMENT - (Not Subject to Annual Fee Increase)</b>		
Adult Interment	Non-Winter	\$ 465.00
	Winter	\$ 1,100.00
Child Interment (3 to Age 12)	Non-Winter	\$ 200.00
	Winter	\$ 1,000.00

**GST/HST WILL BE APPLIED TO ALL CEMETERY FEES IN ACCORDANCE WITH LEGISLATION**

**SCHEDULE "D"**

**D-3**

**(pursuant to By-law 2012-058)**

**DEPARTMENT: INFRASTRUCTURE**

**DIVISION: CEMETERY**

**UPDATED: SEPTEMBER 1, 2016**

FEE TITLE	DESCRIPTION OF FEE	FEE
Cremated Remains and Infants to age 3	Non-Winter	\$ 180.00
	Winter	\$ 820.00
Scattering of Cremated Remains (Lakeview Only)	Interment Rights	\$ 40.00
	Care & Maintenance	\$ 25.00
Setting and Purchase of Corner Markers (Optional)	Setting	\$ 50.00
	Total Purchase Price	\$ 140.00
<b>EXTRA CHARGES - (Not Subject to Annual Fee Increase)</b>		
Disinterment	Inground Burials	\$ 650.00
	Inground Cremations	\$ 200.00
Memorial Tree Plaque	Purchase and install	\$ 80.00
Monument Cleaning		\$ 60.00
Search of Records	For family histories	\$ 40.00
Transfer Fee	For all services and documents with respect to the transfer of Interment Rights or the re-issuing of Rights.	\$ 50.00
Tree and Shrub installation or removal		\$ 30.00
Overtime	For after 3:45 P.M. or weekends and/or statutory holidays	\$ 170.00
Use of Chapel and Vault		\$ 135.00
<b>MONUMENT CARE &amp; MAINTENANCE FUND - (Not Subject to Annual Fee Increase)</b>		
Flat Marker	173 sq. inch or more	\$ 50.00

**GST/HST WILL BE APPLIED TO ALL CEMETERY FEES IN ACCORDANCE WITH LEGISLATION**



SCHEDULE "D"

D-3

(pursuant to By-law 2012-058)

DEPARTMENT: INFRASTRUCTURE

DIVISION: CEMETERY

UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE	FEE
	Under 173 sq. inch	\$ -
Upright Marker	4 foot long by 4 foot wide or less	\$ 100.00
Upright Marker	Greater than 4 foot long by 4 foot wide	\$ 200.00
* No change until update of By-law 2012-058 (first quarter of 2017)		

GST/HST WILL BE APPLIED TO ALL CEMETERY FEES IN ACCORDANCE WITH LEGISLATION

SCHEDULE "E"

E-1

DEPARTMENT: LEGISLATIVE SERVICES  
 DIVISION: ADMINISTRATION  
 UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE	FEE	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
Burial Permits	For all Burial Permits issued in Gravenhurst with the Exception of Stillborns or Children Under the Age of Two (2) Years.	\$ 10.00	\$ 10.00	No Change	
Civil Marriage Solemnization	Fee to be paid by cash, visa, master card or interac at the Pre-Ceremony Meeting.	\$ 295.00	\$ 325.00	Increase	This process is more labour intensive and applicants continue to ask for more services from the Town.
	Ceremony cancelled more than fourteen (14) days prior to marriage ceremony.	No penalty - full refund of fee	No penalty - full refund of fee	No Change	
	Ceremony cancelled more than seven (7) but less than fourteen (14) days prior to marriage ceremony an administration fee applies.	\$ 30.00	\$ 30.00	No Change	
	Witness <b>(NEW)</b>	N/A	\$ 25.00	New	New fee to recover labour costs
	Ceremony cancelled less than seven (7) days prior to marriage ceremony.	No Refund Issued	No Refund Issued	No Change	
Civil Marriage Solemnization - Additional Meeting Fee	Above noted Civil Marriage Solemnization fee includes one (1) pre-ceremony meeting between applicants and Wedding commissioner plus the ceremony.	\$ 55.00	\$ 55.00	No Change	
	If the Wedding commissioner is requested to attend any additional meetings or a Rehearsal Ceremony, this fee will be charged to the Applicants.			No Change	

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION

SCHEDULE "E"

E-1

DEPARTMENT: LEGISLATIVE SERVICES  
 DIVISION: ADMINISTRATION  
 UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE	FEE	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
Commissioning of Non-Municipal Documents	Non-municipal documents commissioned include: motor vehicle transfers; travel letters; and pension documents.	\$ 10.00	\$ 10.00	No Change	
FOI Requests	As provided for under the Municipal Freedom of Information and Protection of Privacy Act.			No Change	
Photocopies	Charge for public use of photocopier. PER PAGE RATE	\$ 1.00	\$ 1.00	No Change	
Research Fee	Other than Freedom of Information Requests - RATE IS PER 15 MINUTES SEARCH TIME OR RESPONSE PREPARATION.	\$ 10.00	\$7.50/15 minutes	Change from flat rate to rate per 15 mins	Set at the same rate as included within MFIPPA
Road Naming/Re-naming Fee	Naming of Private Roads under the Municipal Act are required to be advertised for two consecutive weeks.	\$ 155.00	\$ 160.00	Increase	As per 2%

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION

**SCHEDULE "E"**

**E-2**

**DEPARTMENT: LEGISLATIVE SERVICES**

**DIVISION: LICENSING**

**UPDATED: SEPTEMBER 1, 2016**

FEE TITLE	DESCRIPTION OF FEE	FEE
<b>Not Subject to Annual Fee Increase</b>		
BUSINESS LICENSING (By-law 2005-30 March 1, 2005)	Amusement Place	\$ 350.00
	Auctioneer	\$ 125.00
	Caleche	Per Unit Fee \$ 200.00
	Hawker Pedlar - General	\$ 225.00
	Hawker Pedlar - Retail Exhibition	\$ 225.00
	Limousine	Per Vehicle Rate \$ 150.00
	Refreshment Vehicle - "A" Special or Weekend	Per Vehicle Rate \$ 100.00
	Refreshment Vehicle - "B" At all other times	Per Vehicle Rate \$ 200.00
	Taxi Owner	Per Vehicle Rate \$ 200.00
	Taxicab Driver	\$ 120.00
LOTTERY LICENSING (Provincially Regulated Fees)	Bazaar Gaming Events	Percentage of Prizes 3%
	Bingo	Percentage of Prizes 3%
	Break Open Tickets	Percentage of Prizes 3%
	Media Bingo	Percentage of Prizes 3%
	Raffle	Percentage of Prizes 3%
	Wheel of Fortune (Bazaar Event)	Rate Per Wheel \$ 10.00
MARRIAGE LICENSING	Issuance of a marriage license in accordance with Provincial requirements.	\$ 145.00
<b>* No Change Proposed for 2017</b>		

**GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION**

SCHEDULE "F"

F-1  
 DEPARTMENT: RECREATION, ARTS AND CULTURE  
 DIVISION: CENTENNIAL CENTRE/ARENA  
 UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE		FEE 2016	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
<b>ARENA</b>						
Sports Rate	Ball Hockey, Sports, etc.	RATE PER HOUR	\$ 45.00	\$ 45.00	No Change	
Arena Floor	Trade Shows, Concerts, etc.	RATE PER HOUR	\$ 90.00	\$ 90.00	No Change	
Advertising Boards	4'X8' wall mounted East and South Wall.	ANNUAL FEE	\$ 275.00	\$ 280.00	Increase	As per 2%
	4'X8' wall mounted West Wall.	ANNUAL FEE	\$ 140.00	\$ 140.00	No Change	
	4'X8' dasher mounted.	ANNUAL FEE	\$ 430.00	\$ 435.00	Increase	As per 2%
Advertising Olympia Ice Resurfacer	Three (3) locations of the machine.	ANNUAL FEE	\$ 1,840.00	\$ 1,840.00	No Change	
Arena Gondola Advertising	Advertising on Arena Gondola (above timekeeper's box).	ANNUAL FEE	\$ 1,840.00	\$ 1,840.00	No Change	
Arena Ice Advertising	In ice advertising – Centre Ice.	ANNUAL FEE	\$ 1,230.00	\$ 1,230.00	No Change	
	In ice advertising – four (4) separate locations (neutral zone).	ANNUAL FEE	\$ 615.00	\$ 615.00	No Change	
Ice Rental Rates	Prime-time (4:00 p.m. to 12:00 a.m. Monday to Friday, Weekends – all day).	RATE PER HOUR	\$ 130.00	\$ 130.00	No Change	
	Non-Prime Ice (8:00 a.m. to 4:00 p.m. Monday to Friday).	RATE PER HOUR	\$ 70.00	\$ 70.00	No Change	
Summer Ice	June to August.	RATE PER HOUR	\$ 150.00	\$ 150.00	No Change	
Summer Commercial/Hockey Schools	June to August.	RATE PER HOUR	\$ 160.00	\$ 160.00	No Change	

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION

SCHEDULE "F"

F-1  
 DEPARTMENT: RECREATION, ARTS AND CULTURE  
 DIVISION: CENTENNIAL CENTRE/ARENA  
 UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE		FEE 2016	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
Local Minor Use		RATE PER HOUR	\$ 100.00	\$ 100.00	No Change	
Non-Local Minor Use	Out of town minor rentals for minor leagues, clubs, etc.	RATE PER HOUR	\$ 110.00	\$ 110.00	No Change	
Sell Off Ice - Pilot	Vacant ice that is available at a <b>discount of 50% of the regular cost of the ice.</b> Ice can be booked 24 hours from when the vacant ice is available.	RATE PER HOUR & FIRST COME/FIRST SERVED. <b>Not</b> for long term bookings.	50%	50%	No Change	
<b>ARENA PROGRAM ADMISSION</b>						
Public Skating General Admission	General Admission.		\$ 2.00	\$ 2.00	No Change	
<b>CENTENNIAL CENTRE - TERRY FOX AUDITORIUM</b>						
Full Hall Hourly Rental (no Kitchen)	No use of Kitchen amenities other than food prepare. * Banquets, Buck & Does, large functions have an 8 hour minimum.	RATE PER HOUR based on arrival & departure	\$ 65.00	\$ 70.00	Increase	As per 2%
½ Hall Hourly Rental (no Kitchen)	No use of Kitchen amenities other than food prepare. * Banquets, Buck & Does, large functions have an 8 hour minimum.	RATE PER HOUR based on arrival & departure	\$ 35.00	\$ 35.00	No Change	
Special Events Flat Rates (no Kitchen)	Complete use of Facility (4pm Fri - 6pm Sun). No use of kitchen amenities other than food prepare.	FLAT RATE	\$ 1,225.00	\$ 1,250.00	Increase	As per 2%
Summer Hockey Schools	Use of half auditorium for the purpose of skill development and/or educational purposes.		No fee.			
Kitchen Rental <b>with</b> Hall Rental	Includes full use of Kitchen amenities for rental <b>with room.</b>	FLAT FEE	\$ 100.00	\$ 100.00	No Change	

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION

SCHEDULE "F"

F-1  
 DEPARTMENT: RECREATION, ARTS AND CULTURE  
 DIVISION: CENTENNIAL CENTRE/ARENA  
 UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE		FEE 2016	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
Kitchen Only Useage - <b>Commercial</b>	Including full Kitchen use.	HOURLY <b>COMMERCIAL</b> USE based on arrival & departure	\$ 50.00	\$ 50.00	<b>No Change</b>	
Kitchen Only Useage - <b>Community Group</b>	Including full Kitchen use.	HOURLY <b>COMMUNITY</b> <b>GROUP</b> USE based on arrival & departure	\$ 30.00	\$ 30.00	<b>No Change</b>	
Meeting Room		RATE PER HOUR based on arrival & departure	\$ 25.00	\$ 25.00	<b>No Change</b>	
Meeting Room - Service Groups	Town Service Clubs, BIA, Chamber & not for profit community groups <b>(1 meeting/month - NO CHARGE.)</b> Must be pre-booked through Admin. Office. Not free use for programs to run by renters.		No fee.	no fee	<b>No Change</b>	
<b>DEPOSITS &amp; LEGISLATED FEES - (Not Subject to Annual Fee Increase)</b>						
Noise Deposit	Noise deposit mandatory, paid in advance, forfeited as a result of breach of rental terms.	MANDATORY DEPOSIT (BY CERTIFIED CHEQUE OR MONEY ORDER ONLY)	\$ 140.00	\$ 140.00	<b>No Change</b>	
Socan Fees	SOCAN fees apply if applicable as set out by legislation.	LEGISLATED FEE				

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION

SCHEDULE "F"

F-1  
 DEPARTMENT: RECREATION, ARTS AND CULTURE  
 DIVISION: CENTENNIAL CENTRE/ARENA  
 UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE		FEE 2016	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
Key Deposit	For locations where keys are required a mandatory key deposit is applicable.	MANDATORY DEPOSIT (BY CERTIFIED CHEQUE OR MONEY ORDER ONLY)	\$ 50.00	\$ 50.00	No Change	
Rental Deposit	Due upon signing Rental Permit to confirm booking. Rate based on a percentage of total rental fees.	PERCENTAGE OF TOTAL RENTAL FEE	50%	50%	No Change	
<b>SPECIAL EVENT EQUIPMENT</b>						
Delivery Charges	Delivery charges for below equipment is quoted on a per case basis with consideration given to distances travelled, labour and equipment needed.		ACTUAL COST plus Labour	cost plus labour	No Change	
Portable Bleacher - with wheels	Rental of portable bleacher(s) with wheels.	RATE PER BLEACHER PER EVENT plus LABOUR	\$ 50.00	\$ 50.00	No Change	
Portable Stage	Rental of portable stage (20' x 24').	RATE PER DAY plus LABOUR	\$ 50.00	\$ 50.00	No Change	
Sound System	Rental of portable sound system.	RATE PER DAY plus LABOUR	\$ 50.00	\$ 50.00	No Change	
<b>Recreation program prices to be determined based on cost recovery and market trends</b>						

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION



SCHEDULE "F"

F-2

DEPARTMENT: RECREATION, ARTS and CULTURE  
 DIVISION: OPERA HOUSE  
 UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE	FEE 2016	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
<b>THEATRE RENTAL - Includes use of theatre and dressing rooms</b>					
Not-For-Profit/ Community	Daily rate: based on 8 hours. (After 8 hours, the per hour rate will be used.)	\$ 510.00	\$ 525.00	<b>Increase</b>	As per 2%
	Hourly rate: based on arrival and departure.	\$ 70.00	\$ 75.00	<b>Increase</b>	As per 2%
	Rehearsal: based on 4 hours maximum.	\$ 155.00	\$ 160.00	<b>Increase</b>	As per 2%
Commercial	Daily rate: based on 8 hours. (After 8 hours, the per hour rate will be used.)	\$ 820.00	\$ 835.00	<b>Increase</b>	As per 2%
	Hourly rate: based on arrival and departure.	\$ 100.00	\$ 100.00	<b>No Change</b>	
	Rehearsal: based on 4 hours maximum.	\$ 255.00	\$ 265.00	<b>Increase</b>	As per 2%
Weddings	Rate based on the use of the theatre for up to 3 hours for a wedding ceremony. Sound and lighting technician fees are additional.	\$ 255.00	\$ 265.00	<b>Increase</b>	As per 2%
<b>TRILLIUM COURT RENTAL - Includes the use of kitchen area, tables, chairs, table linens and a staff member on duty to assist.</b>					
Not-For-Profit/ Community Meeting	Hourly rate: Meeting usage cannot exceed 3 hours. After 3 hours, the event hourly rate will be instituted.	\$ 30.00	\$ 30.00	<b>No Change</b>	
Not-For-Profit/ Community Event	Hourly rate: NFP/Community group events or functions that exceed 3 hours based on arrival and departure.	\$ 40.00	\$ 40.00	<b>No Change</b>	
Commercial	Hourly rate: based on arrival and departure.	\$ 75.00	\$ 80.00	<b>Increase</b>	As per 2%

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION

SCHEDULE "F"

F-2

DEPARTMENT: RECREATION, ARTS and CULTURE  
 DIVISION: OPERA HOUSE  
 UPDATED: SEPTEMBER 1, 2016

FEE TITLE	DESCRIPTION OF FEE	FEE 2016	PROPOSED FEE Jan 1, 2017	CHANGES	EXPLANATION
<i>The Opera House bar will be open for the sale of alcoholic and non-alcoholic beverages during events that take place in either the Theatre or Trillium Court except for community meetings. Should the renter wish to not have the bar open, that request must be made at time of booking.</i>					
<b>SERVICE CHARGES - These charges are in addition to the above rental rates.</b>					
Box Office Fees	A Box Office Fee will be charged based on Net ticket revenue (Gross revenue minus HST) and is intended to cover credit card charges and Box Office staff	5%	8%	<b>Increase</b>	<b>This fee is being increased to offset charges associated with credit card and banking fees</b>
Capital Seat Levy -	A fee built into all ticket prices to build a reserve for capital improvements		\$ 2.00	<b>No Change</b>	
On Line Ticket Fee	This fee will be added by the on line vendor to the customer for this service		\$ 1.50	<b>No Change</b>	
Load in/out staff	Required number of trained staff are provided to assist with loading in and out of equipment.	RATE PER HOUR PER STAFF PERSON	\$ 35.00	\$ 35.00	<b>No Change</b>
Sound & Lighting	Technical staff will be provided.	RATE PER HOUR PER STAFF PERSON	\$ 45.00	\$ 45.00	<b>No Change</b>
Piano Rental	Steinway Concert Grand - Tuning included.	RATE PER PERFORMANCE	\$ 205.00	\$ 205.00	<b>No Change</b>
Rental Deposit	Due upon signing Rental Permit to confirm booking.		50%	50%	<b>No Change</b>
Damage Charge	Should damage be caused during a rental by those renting the facility, the cost of cleaning or repairs plus a 10% administrative fee will be added to the facility rental fees.		Cost plus 10%	Cost plus 10%	<b>No Change</b>
<b>Opera House production ticket prices to be determined based on cost recovery and market trends</b>					

GST/HST WILL BE APPLIED TO ALL APPLICABLE FEES IN ACCORDANCE WITH LEGISLATION