

**Gravenhurst Centennial Centre Expansion & New Aquatic Facility
Decision Committee Meeting – Councillor’s Room
September 16, 2011 – 9:30 am
Minutes**

Present: Councillor Jeff Watson, Councillor Bob Colhoun, Mayor Paisley Donaldson, CS & P Rep Maureen O’Shaughnessy, Dalton Rep Len Beintema, YMCA Rep David Grass, Recreation & Community Services Mgr. Debbie Broderick, Town Bldg. Dept. Rep Dave Eidsness, Community Services Admin.Asst. Cathy Ley

Regrets: Dalton Rep Ravi Rajpal, Dalton Rep David Knight Chair/Councillor Rosemary King, Town CAO Dave Weldon, Treasury Dept. Rep. Janice LePage, CS & P Rep Craig Goodman & Wayne Rosburg

1. Call to Order - Meeting was called to Order at approximately 9:35 am
2. Introductions – no introductions.
3. Adoption of Agenda – Agenda was adopted as presented.
4. Adoption of Previous Meeting Minutes – August 18, 2011 Minutes adopted as presented.
5. Architects Update – they are working through Phase 1 list of deficiencies – issue of hot/cold water in arena – originally water was installed to run as “tempered water” – have to correct to allow for hot and cold to be able to have drinking water for water bottles, etc. Two ways to correct – correct piping or install hydration station to accommodate for drinking water. They have chosen to go with adding the cold water to the system rather than the hydration station. – this is not a difficult fix. Public will have cold water in change rooms. Committee questioned the idea of hydration stations, but staff would prefer public to fill water bottles inside change rooms to prevent people out in the corridors and to eliminate ice conditions on floor areas. Also, another item mentioned was the cross bracing in section by players benches – correct as this is a public hazard – will add extra brace/rail to block so that children, etc will not be able to play on it. There was originally screening to be around this section, but that was taken out as one of the cost saving items. Public washrooms for TFA – only have concrete flooring at this time – is this a health issue. Committee suggested may want to look into proper flooring – tile – this flooring was on list of cost savings, but should reconsider the tile flooring. Committee decided to have site tour to view the various discrepancies and articles that were taken out originally as cost

savings. The humidity issue is being looked into – Peto McCallum was on site to inspect the trusses over rink to see if any damage as a result of the high humidity. Staff has also noticed some humidity staining under windows in TFA on arena side and also some paint bubbling in areas. – need to address this. Committee was advised that signage for extinguishers and door numbering system signage was in the works. Snow pit area grate – there are still some issues with this area, need to check weather stripping around exterior doors. CS&P provided drawing to show the various locations they would recommend for the Gold Brick/Trophy cases. Three possible locations – Committee will look at these on the site tour and decide which is the best location. Committee will also look at areas for display cases. It was also decided that the picture of Terry Fox should go back in the lobby of the TFA.

6. Construction Update – Dalton advises the Committee that turnover date will be end of October. A construction schedule was requested. Change Orders are coming in – so they look at them as they arise. Pool will be open November 1st. Committee wants to make sure that inspections are ongoing to meet the target date – no hold ups. They will make up a schedule with progress to date including all building inspections, etc. They are to address the issues as they arise. YMCA advised that the pool needs to be ready 2 weeks prior to opening to allow for all inspections, health unit inspection, etc. Building Dept. advised that they have a few issues, but have gone over things with CS&P to solve problem. Union Gas- Dalton advises that they have provided all information to the gas company regarding specifications on the meter, etc – they are designing the meter for the facility. They have been told that the meter is needed on site by September 27th. Limited gas is now coming into the building – bleacher heaters are not working right now – as soon as meter is installed and full supply of gas is to the building the bleacher heaters can be reconnected – hope to have on by Thanksgiving. Staff will post updates to advise public of progress. Pool updates – Western Mechanical is now on site and have a good grasp of the project – will put on 2nd shift if needed. Flooring/lockers are moving ahead, plumbing fixtures are almost complete, main part of building moving ahead – main concerns are pool/mechanical systems. Poolside is 85% complete to date. Elevator update – temporary phone line is in – waiting on Bell –Town has filled out appropriate paperwork – waiting for inspections. CS&P is looking into getting phone line in for elevator – need to have operational by October 6th for election. Landscape & Skatepark projects – Fowlers is on site now – working well with landscaping. There have been some slope issues – but these are being worked out. Staff have received some complaints from public that back onto property from First Street – staff will address these – advising that there will be some re-planting on the slope. Beaver creek is coming in to clean up some of the brush/debris on the property. Staff is anticipating some concerns from public regarding lighting from the building, as it will be

different from the old facility. Skatepark has some issues – New Line is working with CS&P to correct – may need to move park location slightly – need final sidewalk on north side to see location. May need to remove some trees to improve slope – they will work to make the deadline for completion. Committee stressed that it was important to continue to have full cooperation between all parties – Fowler/New Line/Dalton and CS&P to make sure all projects are completed on time. Staff have received quotes to “pull” computer/telephone lines through building – District is assisting with this project – quotes received from both Wallwin and Bell. Need to keep to District standards. Staff advised that we will be moving ahead with the Bell quotation – it is within budget and we need to get the work done quickly. Poolside – their cable work has begun as they need their side complete by October 3rd – fitness equipment arriving. Town office furniture, portable bar for TFA, Tables for TFA, Cabinets for TFA, Lounge chairs for lobby have all been ordered – all quotes were well under budget. YMCA will look after ordering the café tables/chairs. Cabinets for TFA were ordered to assist with storage in TFA area. Mayor Donaldson requested that staff look into cost of having round tables available for functions. Sponsorship Committee – no news to date – Committee decided to move forward and have CS&P put together specifications for the digital road sign – Town will put out for tender. Discussion on Grand Opening – photos have been taken, Councillor Watson has met with magazine for article – will wait for another month to make sure facility is complete – he will have another meeting with magazine staff. Planning on having a “soft opening” in November and the Grand Opening sometime in the spring. He will call a meeting shortly to plan and will involve the YMCA. Staff will set up a meeting last week of September to discuss the soft opening.

7. New Business – Security at Centennial Centre – Peerless is the supplier and staff have requested a quote from them for entire building complete with 2 separate operations for arena/pool side – keypad entrance/exit. Staff will also look into quote for security cameras for on site. Staff brought up a request received from a company for ATM machines in the facility – there would be no cost to the Town. Committee decided that we would not be interested in having ATM machines in the facility at this time. Also, vending machines were discussed as staff have had several inquiries from businesses – staff would recommend not having at this time – café will be open and will be following the Eat Smart Policy. Comment was raised from Building Department rep – public not following signs in parking lot – may need to address this after construction is complete – public may be finding it hard to maneuver around construction equipment. Signage to direct public.

8. Next meeting – a site visit will be planned for Wednesday September 21, 2011 @ 9:30am on site. Next Committee meeting will be on Thursday September 29th @ 9:30am.

9. Meeting was adjourned at 11:05am.