



GRAVENHURST
GATEWAY TO MUSKOKA

Town of Gravenhurst Community Improvement Plan

2020

GRANT APPLICATION FORM

TOWN OF GRAVENHURST	DATE RECEIVED: _____
Economic Development Division	
3-5 Pineridge Gt., Gravenhurst, ON P1P 1Z3	PRECONSULTATION DATE: _____
Telephone: 705-687-3412 ext. 280 Fax: 705-687-7016	APPLICATION NUMBER: _____

INSTRUCTIONS: Original or Digital copies of the completed forms can be submitted to the Town of Gravenhurst. Please refer to the adopted Community Improvement Plan for details of incentive programs and grant eligibility requirements. Applicants are encouraged to pre-consult with Town Economic Development Staff prior to submission. **Deadline for applications is Friday, April 3, 2020.**

1. PROPERTY DESCRIPTION *(must be located in Community Improvement Project Area – see map)*

Address: _____

Legal Description: _____

Tax Roll Number: _____ Postal Code: _____

2. APPLICANT *(written authorization from the building owner is required if applicant is tenant)*

Name: _____

Business Name: _____

Address: _____ Postal Code: _____

Main Phone #: _____ Secondary Phone #: _____

Email Address: _____

3. REGISTERED OWNER *(if different from applicant)*

Name: _____

Address: _____ Postal Code: _____

Main Phone #: _____ Secondary Phone #: _____

Email Address: _____

4. PLEASE IDENTIFY THE PROGRAM(S) YOU ARE APPLYING FOR, AND THE GRANT AMOUNT REQUESTED

NOTE: that the grant amount is generally 50% of the project cost to a maximum amount set out for each program and a total of \$15,000 per property.

	Amount requested (See Page 4 for Maximum \$)
<input type="checkbox"/> Building Façade Improvement Grant (Front/Main Façade)	\$ _____
<input type="checkbox"/> Building Façade Improvement Grant (Rear/Side Wall)	\$ _____
<input type="checkbox"/> Planning/Design Study and Drawing Grant	\$ _____
<input type="checkbox"/> Downtown of Tomorrow Grant	\$ _____
<input type="checkbox"/> Outdoor Patio Grant	\$ _____
<input type="checkbox"/> Residential Conversion/Rehabilitation Grant	\$ _____
<input type="checkbox"/> Signage Improvements Grant	\$ _____
<input type="checkbox"/> Structural Improvement Grant	\$ _____
Total:	\$ _____

5. INFORMATION ATTACHED

Copies of the following information must be attached to this application:

- Project Description (see below)
- Building permit application (if applicable);
- Architectural or engineered drawings, renderings and/or other materials showing the proposed work (e.g. site plan, elevation drawings, etc.), if applicable;
- Photos of items to be addressed through the grant application** (i.e. existing façade, landscaping, signage, etc.); and/or
- Other information (determined through initial consultation with Town staff)

6. PROJECT DESCRIPTION(S)

Please **attach** a detailed description of your proposed improvements. This description should include identification of materials to be used, colours that will be used and full details of the project. You must also attach photographs of the property to help describe the proposed improvement(s). This description will assist the committee in evaluating the project.

7. WORK ESTIMATE(S)

Please **attach** copies of a minimum of two estimates prepared by qualified contractors for each component of the proposed improvements. Eligible costs shall be the cost of materials, equipment and contracted labour to complete improvements. If you are applying for more than one grant you will need estimates for each. Professional fees such as Architect’s, Engineer’s and Solicitor’s fees are not

considered to be eligible costs (except for the Planning and Design Study/Drawings Grants, in which case the design fees (Architect or Engineer) are eligible.

8. PERMITS

Work to be completed through this application **cannot be started** until after a completed application has been submitted for the requested funding assistance from the Town of Gravenhurst. All required permits must be obtained prior to initiation of the proposed works.

9. COMMUNITY IMPROVEMENT PLAN – SUMMARY OF FINANCIAL INCENTIVES

	Program	Amounts
A	Study/Predevelopment Incentives	
i	Planning/Design Study and Drawing Grant	Grant of 50% of eligible costs related to preparing necessary plans and drawings for improvements to a maximum of \$1,500.
B	Building/Property Improvement Incentives (construction)	
i	Building Façade Improvement Grant (Front/Main Façade)	Grant of 50% of façade improvements to a maximum of: <ul style="list-style-type: none"> • \$5,000 for a one-storey façade, up to 10 metres in width; • \$7,500 for a two-storey façade or over 10 metres in width.
	Downtown of Tomorrow Grant	Grant to a maximum of \$1,500 dollars for new technology implementation, some examples include: <ul style="list-style-type: none"> • Free Public Access Wifi; • Digital readiness assessments; and/or • Digital surveillance systems
ii	Outdoor Patio Grant	A one-time grant of 50% up to a maximum for \$2,000.
iii	Rear or Side Wall Façade Improvement Grant	Grant of 50% of façade improvements to a maximum of \$5,000 per side/rear, to a maximum of \$7,500 total.
vi	Residential Conversion/ Rehabilitation Grant	Grant of 50% to a maximum of \$4,000 per dwelling unit or new commercial unit created (to a maximum of \$8,000)
Vii	Signage Improvement Grant	Grant of 50% to a maximum of \$1,500. Subsequent or replacement signs would be eligible to 50% up to a maximum of \$1,000.
Viii	Structural Improvement Grant	Grant of 50% to a maximum of \$5,000.

10. COMMUNITY IMPROVEMENT PLAN AREA



Gravenhurst Community Improvement Plan Boundary

11. SIGNATURES AND AUTHORIZATION

I/We hereby declare that all of the above statements and the statements contained in all of the supporting documentation submitted herewith as part of this application are true. Further, I/we acknowledge that any modifications to any approved proposals or plans may require approval of the Committee. By signing this application you acknowledge that it is a public record and some information may be released.

Date

Signature of Applicant(s) (if not property owner)

Print Name

Owner Authorization to complete improvements outlined in this application
(if the applicant is *not* the property owner):

Date

Signature of Property Owner(s)

Print Name