



Short-Term Rental License

Application Checklist

*Please note that you will have to have all these forms available before starting the online application.

- [Renters Code of Conduct](#)
- [Responsible Person Form](#) (who the town can be contacted within 30 minutes and be on the premise within 60 minutes if needed)
- Site plan** (simple, rough sketched map including measurements of your proposed Short-Term Rental.)
- Photo ID** (proof of 18 years of age or older)
- Proof of Ownership** (Municipal Tax Bill, Hydro bill, etc)