



Section of Policy Manual: Governance	Policy No. : GOV-07
Subject: Board Self Evaluation	Policy Approval Date: May 12, 2016
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POLICY

The Board will evaluate itself, under the leadership of the Chair, through a written report annually, by reviewing the Vision Statement, and Goals and Objectives of the Board. The Board will also evaluate itself in terms of the duties of the Board as outlined in the Policy Manual.

PURPOSE

Board Self Evaluation is to assess management of the Board, to acknowledge goals achieved, determine strengths and weaknesses, provide perspective to the Board's activity during the preceding year and act as a guide in the coming year.

PROCEDURE

In October each member of the Board will receive a copy of the Board Self Evaluation Questionnaire: A Tool for improving the Governance Practices of Non-Profit Organizations (Appendix A). The questionnaire will be completed and returned to the Chair.

The questionnaire will be aggregated by the Chair and discussed by the Board at their November meeting.

The final report will be presented for consideration by the Board in December.

The Board will evaluate the Vision Statement and the goals and objectives set by the Board for the year.

The evaluation will include a review of the job description for the CEO and Chief Librarian and the Policy Manual to assure that they are relevant, current and performed annually.



The evaluation will include examination of the duties of the Board.

The Board will then formulate a work plan which will highlight specific goals and objectives for improvement of identified areas to be considered for the following year.