



Subject: Safe Ice Travel (Walking)

Purpose of Procedure: To take all measures to ensure safe ice travel on any body of water.

Requirement: **Every inspection that requires ice travel can only be undertaken if the Ice Travel Request Form is completed and returned to the designate**

Policy/Procedure:

1. Prior to the inspection being carried out, a copy of the Town of Gravenhurst Policy be provided to the inspector or employee who will be traveling across a frozen body of water.
2. A copy of the Ice Travel Request form will be provided to the inspector or employee for completion and returned to the designate prior to the ice travel.
3. The Chief Building Official or designate will ensure that inspector(s)/employee(s) are provided with instruction on the Town Policy paying attention to the minimum of **6 inches** (15 mm) of ice.
4. The inspector/employee required for ice travel will:
 - a. Check ice thickness before crossing the ice surface.
 - b. Check local weather forecast, radar and local snowmobile club website before departure.
 - c. Have a fully charged cell telephone in a waterproof plastic bag.
 - d. Safety kit (Knapsack) must accompany the inspector/employee on ice travel.
 - e. Clothing appropriate for ice travel. (ie: Winter Floater Suit)
 - f. Once ice begins to break up and/or melt, ice travel by any means will be prohibited to **all** employees.
 - g. Call Town Office Before Departure and when you have Returned to Departure point.



WALKING ICE TRAVEL REQUEST FORM

Please read the Ice Travel Procedure prior to completing this form.

If you are unable to *satisfy* the requirements of the Procedure then travel is *not* permissible.

Date of Inspection: _____ Permit Number (s): _____

Walking Ice Travel Requested For (circle one):

Building Inspection **Septic Inspection** **Other:** _____

Requester's Name:

Name of Body of Water/Trail:

Cell Number of Requester:

Point of Departure:

Approximate Traveling Time:

Describe Approximate Route to be Taken:

The Requester will ensure that the Town of Gravenhurst Building Policy for Walking Ice travel has been read prior to departure.

Requester's Signature

Date

Building Inspector Signature

Date

Chief Building Official or Designate Signature

Date