

	<b>THE CORPORATION OF THE TOWN OF GRAVENHURST</b>	
	<b>To:</b>	<b>Committee of the Whole</b>
	<b>From:</b>	<b>Ross Jeffery, Director of Financial Services and Treasurer</b>
	<b>Date:</b>	<b>May 16, 2023</b>
	<b>Subject:</b>	<b>2023 First Quarter Financial Update Report No. FIN 2023-10</b>

**RECOMMENDATIONS**

The Director of Financial Services and Treasurer recommends:

**THAT** Report No. FIN 2023-10 re: 2023 First Quarter Financial Update be received for information.

**PURPOSE**

The purpose of the 2023 First Quarter Financial Update Report is to lay out a quarterly reporting schedule for the year and to provide Committee with an update on 2023 First Quarter financial performance against budget.

**BACKGROUND**

Administration report quarterly to Committee on financial performance against budget. The schedule below identifies the reports that Administration envisions will be forthcoming over the next 12 months.

<b>2023 Budget Variance Reporting Schedule</b>	
First Quarter Report (Q1 2023)	May 2023
Mid-Year Report (Q2 2023)	August 2023
Third Quarter Report (Q3 2023)	October 2023
Year-End Report	April 2024

**ANALYSIS**

The net budget for the Town to the end of Q1 2023 is 21% expended (Q1 2022 - 18% expended) and overall operating departments are in line with quarterly spending. It is anticipated the Town will continue to track within budget to year-end.

**TOWN OF GRAVENHURST**  
**2023 First Quarter Financial Summary**  
**March 31, 2023**

<u>Department</u>	<u>Jan - Mar Net Spend</u>	<u>2023 Net Budget</u>	<u>% Utilized</u>
Council	57,289	305,400	19%
Community Partnerships	235,830	1,440,252	16%
Community Contributions	65,000	84,200	77%
Office of the CAO	143,721	781,100	18%
Legislative Services	57,396	456,550	13%
Financial Services	136,926	670,400	20%
Fire & Emergency Services	256,952	1,092,181	24%
Recreation & Culture	53,269	1,140,755	5%
Development Services	269,787	1,219,015	22%
Infrastructure Services	1,010,624	5,015,092	20%
Corporate Administration	1,519,958	6,222,120	24%
<b>NET OPERATING BUDGET</b>	<b>3,806,752</b>	<b>18,427,065</b>	<b>21%</b>

The Town continues to see savings in staff costs. The primary reason is that the Town faces the same sector challenges in hiring staff to fill existing vacancies in a competitive job market, despite repeated postings. While there is some financial gain with this challenge, there is inevitably impacts to service levels that Administration will be sure to notify Committee about as they arise.

Administration is also monitoring closely inflationary pressure points in comparison to the calculations used to compose the 2023 budget. As has been the practice, departments will make internal adjustments in-year as required and the Senior Leadership Team (SLT) will ensure that we come within budget at year end.

## **CONSULTATION**

The following individuals / community groups were consulted:

- Senior Leadership Team
- CEO, Gravenhurst Public Library Board
- Manager of Accounting and Deputy Treasurer

## **CORPORATE FINANCIAL IMPACT - nil**

## **COMMUNICATIONS - nil**

## **FUTURE CONSULTATIONS - nil**

## **CONCLUSIONS**

Administration concludes that the 2023 First Quarter Financial Update is in line with expectations at the end of Q1 2023 and projections for year-end.

## **CLIMATE CHANGE IMPLICATIONS**

This Report does not contribute to meeting the intentions of the Climate Change Declaration, though it is acknowledged that there are several operating and capital budget initiatives that serve to lessen the Town's environmental footprint.

## **RELATION TO STRATEGIC PLAN**

This Report does not directly advance or support the Town of Gravenhurst Strategic Plan.

## **RELATION TO OTHER MUNICIPAL REPORTS, PLANS OR APPLICABLE LEGISLATION**

This Report related to other municipal reports, plans or applicable legislation including:

1. *Municipal Act, 2001*
2. 2023 Budget

## **ATTACHMENTS - nil**

## **RESPECTFULLY SUBMITTED BY:**

Author: Ross Jeffery, Director of Financial Services and Treasurer

Approved by: Scott Lucas, Chief Administrative Officer