

	THE CORPORATION OF THE TOWN OF GRAVENHURST	
	To:	Committee of the Whole
	From:	Wayne Campbell, Director of Financial Services / Treasurer
	Date:	April 15, 2025
	Subject:	2025 First Quarter Financial Update Report No. FIN 2025-06

RECOMMENDATIONS

The Director of Financial Services / Treasurer recommends:

THAT Report No. FIN 2025-06 re: 2025 First Quarter Financial Update be received for information.

PURPOSE

The purpose of the 2025 First Quarter Financial Update Report is to lay out a quarterly reporting schedule for the year and to provide Committee with an update on 2025 First Quarter financial performance against budget.

BACKGROUND

Administration report quarterly to Committee on financial performance against budget. The schedule below identifies the reports that Administration envisions will be forthcoming over the next 12 months.

2025 Budget Variance Reporting Schedule	
First Quarter Report (Q1 2025)	April 2025
Mid-Year Report (Q2 2025)	August 2025
Third Quarter Report (Q3 2025)	October 2025
Year-End Report	April 2026

ANALYSIS

The net budget for the Town to the end of Q1 2025 is 28% expended (Q1 2024 - 22% expended) and overall operating departments are in line with quarterly spending. A few departments are slightly over budget, some due to timing of expected revenue and others due to higher than anticipated expenses in the first quarter. Notably, the contracted services in Road Maintenance and Parking lots are overspent due to more frequent snow clearing and removal costs. Barring unforeseen circumstances, it is anticipated the Town will continue to track within budget to year-end and adjust as necessary.

Administration is closely monitoring inflationary pressure points in comparison to the calculations used to compose the 2025 Budget. Administration is also monitoring the effects on our procurement resulting from the tariffs imposed by the US. The Municipal Finance Officers Association (MFOA) and the Association of Municipalities of Ontario (AMO) are providing support in the way of information and updates to the information that is changing frequently. The Town is also doing its own internal analysis to assess the impact tariffs may have on our buying. As has been the practice, departments will make internal adjustments in-year as required and the Senior Leadership Team (SLT) will endeavour to ensure that we come within budget at year end. As is always the case, Administration aims to achieve savings throughout the year in operational and capital programming so we are able to achieve an appropriate degree of surplus that then helps fund capital and operating reserves.

TOWN OF GRAVENHURST
2025 First Quarter Financial Summary
March 31, 2025

<u>Department</u>	<u>Jan - Mar Net Spend</u>	<u>2025 Net Budget</u>	<u>% Utilized</u>
Council	74,236	331,700	22%
Community Partnerships	293,834	1,414,250	21%
Community Contributions	27,900	104,200	27%
Office of the CAO	207,376	875,850	24%
Legislative Services	109,251	536,875	20%
Financial Services	187,805	763,850	25%
Fire & Emergency Services	270,599	1,287,141	21%
Recreation & Culture	200,007	1,064,105	19%
Development Services	493,759	1,327,107	37%
Infrastructure Services	2,089,569	5,905,526	35%
Corporate Administration	1,895,187	7,066,265	27%
NET OPERATING BUDGET	5,849,523	20,676,869	28%

CONSULTATION

The following individuals / community groups were consulted:

- Senior Leadership Team
- CEO Gravenhurst Public Library Board

CORPORATE FINANCIAL IMPACT

Nil

COMMUNICATIONS

As has been the practice, this Report and all quarterly and annual budget variance reports are posted on the Town website.

FUTURE CONSULTATIONS

Future consultations would occur as part of the application of the above quarterly reporting schedule.

CONCLUSIONS

Administration concludes that the 2025 First Quarter Financial Update remainder of the year will look like. Administration will endeavor to remain within or as close to budget as possible. The early part of 2025 has certainly presented some operational/financial challenges to be managed.

CLIMATE CHANGE IMPLICATIONS

This Report does not contribute to meeting the intentions of the Climate Change Declaration, though it is acknowledged that there are several operating and capital budget initiatives that serve to lessen the Town's environmental footprint.

RELATION TO STRATEGIC PLAN

This Report does not directly advance or support the Town of Gravenhurst Strategic Plan.

RELATION TO OTHER MUNICIPAL REPORTS, PLANS OR APPLICABLE LEGISLATION

This Report related to other municipal reports, plans or applicable legislation including:

1. *Municipal Act, 2001*
2. 2025 Operating Budget

ATTACHMENTS - nil

RESPECTFULLY SUBMITTED BY:

Author: Theresa Trott, Manager of Accounting / Deputy Treasurer

Approved by: Wayne Campbell, Director of Financial Services / Treasurer

Approved by: Scott Lucas, Chief Administrative Officer