

APPENDIX A: Interview Matrix Scoring Form
Policy PER-06 Hiring and Orientation
Gravenhurst Public Library



Candidate Name:	Candidate #1	Candidate #2	Candidate #3	Candidate #4
Punctuality	[Score]/5	[Score]/5	[Score]/5	[Score]/5
Preparation	[Score]/5	[Score]/5	[Score]/5	[Score]/5
Formal Education	[Score]/5	[Score]/5	[Score]/5	[Score]/5
Professional Experience	[Score]/5	[Score]/5	[Score]/5	[Score]/5
Technical Credentials	[Score]/5	[Score]/5	[Score]/5	[Score]/5
Level of Interest	[Score]/5	[Score]/5	[Score]/5	[Score]/5
Workplace Team Fit	[Score]/5	[Score]/5	[Score]/5	[Score]/5
Communication Skills	[Score]/5	[Score]/5	[Score]/5	[Score]/5
Problem Solving Skills	[Score]/5	[Score]/5	[Score]/5	[Score]/5
Organizational Skills	[Score]/5	[Score]/5	[Score]/5	[Score]/5
Teamwork Skills	[Score]/5	[Score]/5	[Score]/5	[Score]/5
Notes	[Applicable Notes]	[Applicable Notes]	[Applicable Notes]	[Applicable Notes]
Total Score	[Total Score]/55	[Total Score]/55	[Total Score]/55	[Total Score]/55